



## Sustainable South Sound Program/Organization Agreement

### Our Vision:

Sustainable community in South Puget Sound

### Our Mission:

Leading the transformation to sustainable cultures/communities through education, advocacy, action, and celebration.

When a project or program joins SSS, we are then in a partnership. We have points of measurement that we evaluate and there are points of measurement that we ask you to evaluate.

**As we consider the compatibility of a new program for SSS, please consider your compatibility with us by reviewing the following.**

What we offer: (Sustainable South Sound)	What we ask: (of each program)
<b>Administrative:</b>	<b>Administrative:</b>
1. Non-profit status	1. That your program functions as a non-profit
2. Insurance (umbrella to our policy in most cases)	2. Insurance for the program
3. Board of Directors structure	3. 10% of annual budget to the SSS Non-profit—sustaining the parent organization
4. In 2011/2012 we will add a Operations co-lead/director - operations person <b>evaluates</b> program lead (criteria in progress)	4. Work with the Operations co-lead/director – program lead <b>evaluates</b> operations person (criteria in progress)
5. Operationally support the functions of the program (org. <b>evaluates</b> program via workplan and budget)	5. Provide a program lead for operations oversight (program <b>evaluates</b> org via SSS workplan and budget)
6. Supporting and mentoring program sub-committees	6. Create a sub-committee and/or advisory committee of community specialists to help ensure the program is successful
7. Policy and procedures to help sustain the organization and programs	7. Involvement in creating and revising policies and procedures to help sustain the organization and programs
8. Annual work plan and corresponding budget (board approval is necessary)	8. Submission of annual work plan and corresponding budget (present to board)

<b>Marketing:</b>	<b>Marketing:</b>
9. Connection to our vision, mission (reciprocal—our vision and mission may expand to include programs'. We have created broad statements to be inclusive e.g., education, advocacy, action, and celebration	9. Articulate and ensure you are connected to our vision and mission (reciprocal)
10. Cross program marketing	10. Cross marketing of other SSS programs and text for cross program marketing provided to other programs as requested
11. Informal marketing of your program e.g., announcements at community events	11. Prompts of events for help others to announce
<b>Connections/Communications:</b>	<b>Connections/Communications:</b>
12. Representation on our website	12. Text for program representation on website
13. Membership in the sustainability community and SSS	13. Membership in the sustainability community and SSS (locally and regionally)
14. Program members discounted as members of SSS	14. Encourage program members to join SSS
15. Activities both SSS and programs	15. Involvement in activities

***An invitation:*** *To be sustainable we need to keep improving our process, communicate effectively with each other, and be responsive in our program and organization's actions. We welcome your suggestions to this program agreement process and look forward to the on-going process of creating sustainable community in South Puget Sound with you.*